



**ADDENDUM NO. 1**  
**Issued October 26, 2021**  
**TO**  
**REQUEST FOR PROPOSAL**  
**FOR**  
**TELECOMMUNICATIONS SERVICES**  
**[Local Voice, Long Distance, Wide Area Network,**  
**Internet]**  
**[RFP# 2021-09-28]**  
**[RFP Issued September 28, 2021]**

**Proposal Responses are Extended to NOVEMBER 30, 2021**

## NOTICE TO PROPOSERS

---

This Addendum is hereby made a part of the Request for Proposal for TELECOMMUNICATIONS SERVICES [Local Voice, Long Distance, Wide Area Network, Internet] and accompanying documents to the same extent as if it was originally included and is intended to modify and/or interpret the bidding documents by additions, deletions, clarification, or corrections.

- (a) Proposers are required to acknowledge receipt of this Addendum No. 1 in their Proposal on the "Receipt of Addenda" form (**Attachment 1**) and shall include the signed form with Proposal Responses.
  - (b) Proposers are required to complete "Non-Collusion Affidavit" (**Attachment 2**) and shall include the signed form with Proposal Responses.
- 

This addendum shall be included in the RFP and this addendum shall be part of the RFP documents. All conditions not affected by this Addendum No. 1 shall remain unchanged.

---

SCLS' current data center / co-location environment consists of rental space at a production data center located in Greenville, South Carolina. SCLS currently has 1/34 spacing that provides 22 RU's in a half cabinet at this location and seeks to maintain a minimum half (1/2) cabinet rack space.

SCLS is seeking services from a qualified vendor experienced in providing Data Center Co-location services that are highly secure, monitored 24/7 and environmentally controlled. This co-location site must have the ability to host and maintain SCLS' critical data to include WAN servers and various operational and communication assets for business continuity and disaster recovery purposes.

SCLS intends to select a vendor to provide a hosted solution and implementation services for the planning and execution of the planned data center/co-location site. SCLS will accept proposals for Project Management for the development and execution of the co-location plan, if applicable. SCLS reserves the right to reject any or all proposals and to accept or reject any item or combination of items in any proposal. Any proposal received by SCLS must be valid and binding for a period of ninety (90) days beyond the submission deadline.

---

**NOTE: Every location has 3 internal handoffs from the ISP router. (a) There is one for the normal Data VLAN; (b) there is one for Voice VLAN which is all the phones and phone systems; and (c) there is a third one for the public internet Wi-Fi VLAN.**

**These are all completely separate VLANs, and the only routing between networks is within the SEGRA router on site. The Data and Voice networks are routable between each other, while the guest Wi-Fi network is only allowed internet access.**

---

## ANSWERS TO SUBMITTED QUESTIONS

This Addendum No. 1 consists of South Carolina Legal Services' (SCLS) responses to written questions that were received by SCLS by 4:30 pm EST on October 19, 2021.

<b>Question:</b>	<b>Appendices</b>	Please provide those appendices where something should be listed but isn't (missing diagrams)
<b>Answer:</b>		<p>Please provide title to 'missing diagrams':</p> <ul style="list-style-type: none"> <li>• Appendices A, D, F, G, H, I, J are included in the RFP.</li> <li>• Appendices: B, C, E are posted to website with RFP.</li> </ul>
<b>Question:</b>	<b>Type of Solution</b>	Please describe the type of solution – FIA, Ethernet, HSD/Broadband?
<b>Answer:</b>		SCLS uses <b>Ethernet</b> to connect SCLS' computers, printers, routers, switches, etc. on LANs connecting to a WAN
<b>Question:</b>	<b>Data Center Location</b>	Please confirm address of data center. If it is the same address as the Greenville office, does the 20M circuit need to be diverse from the 400M circuit?
<b>Answer:</b>		<p>Data Center: DartPoints (f/k/a Immedion), Global Trade Park, 78 Global Drive, Greenville, SC 29607</p> <hr/> <ul style="list-style-type: none"> <li>• SCLS Greenville Office is not at the same address as Data Center. RFP lists Greenville office address: 701 South Main Street, Greenville, SC 29601; the Greenville office has a separate 20MB circuit;</li> <li>• As reflected in the RFP, the Data Center has a 400 MB circuit [200MB to Internet, 200MB to Internal Network Cloud] / DDoS] of bandwidth</li> </ul>
<b>Question:</b>	<b>Signor</b>	If our document signer isn't in South Carolina, is a South Carolina notary still required?
<b>Answer:</b>		SCLS requires a notarized signature from company representative
<b>Question</b>	<b>RFP Extension</b>	Is it possible to get an extension?
<b>Answer:</b>		<b>Original Response to RFP is due November 15, 2021; <u>Proposal responses are extended to NOVEMBER 30, 2021.</u></b>
<b>Question /Page Number (s)</b>	<b>Section Number</b>	<b>Question(s)</b>
Pages 19 and 37	<b>5.2.7 REFERENCES and APPENDIX G. REFERENCES</b>	Does SCLS require five (5) references as per section 5.2.7 or three (3) as per Appendix G. References?

<b>Answer:</b>		Respond according to: APPENDIX G. (3) REFERENCES
Page 19	<b>5.2.8 EXCEPTIONS TO THE RFP</b>	This section is blank in the RFP. Could SCLS please advise if any content has been omitted accidentally?
<b>Answer</b>		Section 5.2.8 included in RFP #2021-09-08 by mistake; <b>DISREGARD</b>
Page 19	<b>5.2.9 REQUIRED ATTACHMENTS</b>	This section is blank in the RFP. Could SCLS please advise if any content has been omitted accidentally?
<b>Answer</b>		Section 5.2.9 included in RFP #2021-09-28 <b>HAS BEEN UPDATED; all required attachments are a part of the original RFP #2021-09-28</b>
Page 40	APPENDIX J. QUOTATION PAGE/PROPOSAL RESPONSE FORM – PRICING	Could SCLS please clarify what the three options represent in the pricing table? What is the third option listed in column four?
<b>Answer</b>		See <b>AMENDED</b> APPENDIX J. QUOTATION PAGE/BID FORM - PRICING
<b>Question</b>	<b>Office Staff</b>	Count of staff at each office?
<b>Answer:</b>		See <b>Revised</b> APPENDIX D. LIST OF SCLS OFFICES RECEIVING DATA SERVICES
<b>Question</b>	Channels/PRI	Attachment C of the RFP details how many channels are being handed from the PRI. Is this the requirement going forward? Are adjustments required going forward - either to add more trunks or decrease them.
<b>Answer:</b>		There is no current need or plans for more PRI channels.
<b>Question</b>	PBX/SIP Trunks	Can the existing PBX accept SIP trunks directly or do you require PRI handoffs only?
<b>Answer:</b>		While all the systems, with the exception of the Intake Office, can handle SIP trunks, in the interest of security and simplicity, we would prefer to stick with a PRI solution.
<b>Question</b>	Long Distance /Accounting Codes	If there was no additional cost for Long Distance, would you still need Accounting Codes?
<b>Answer:</b>		There have been incidents at other customer sites where the phone trunks were hacked at the carrier level, and the customer was being

		told that it their system but proven otherwise. Having account codes can help prevent this from being an issue.
<b>Question</b>	Connections	<p>In Columbia - Appendix B shows 2 10 meg MPLS connections at 2109 Bull St. Another Diagram show 1 MPLS connection and Attachment C states 2 20meg connections.</p> <ul style="list-style-type: none"> <li>a. How many connections are there?</li> <li>b. Would you accept a single 200 meg connection vs 2 100 meg connections?</li> <li>c. If two connections please explain.</li> </ul>
<b>Answer:</b>		<p>a. There are 2 separate networks servicing <u>2 separate locations</u>, which just happen to be in the same building.</p> <p>b. Although the mailing address is the same for both offices, these are separate locations; each location needs a 100 Meg connection.</p> <p>c. SCLS' Intake Office is located at 2109 Bull Street, Columbia SC 29201 (1<sup>st</sup> floor) and has a separate 20MB circuit</p> <p>SCLS' Columbia Law Office is also located at 2109 Bull Street, Columbia, SC 29201 (2<sup>nd</sup> floor) and has a separate 20MB circuit</p>
<b>Question</b>	Microsoft Teams	Are you using Microsoft TEAMS as part of your Office 365?
<b>Answer:</b>		Yes

**END OF ADDENDUM 1**